

# MOVING COMPANY CONTACT SHEET



There are many decisions you'll make during a move, including the choice to either hire a professional moving company or do it all yourself. If you're leaning toward professional movers, start by asking friends or family for recommendations. Then use this contact sheet to make and organize your inquiries. (Print out one sheet for each company you reach out to). Don't forget to reach out to your insurance agent to make sure you understand your homeowners or renters insurance and what kind of coverage it may offer during your move.

## COMPANY NAME \_\_\_\_\_

**Company Contact:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**How long has the company been in business?** \_\_\_\_\_

**Are their movers employees, or do they contract out?** \_\_\_\_\_

**Are workers adequately insured?** \_\_\_\_\_

**What is the company's Department of Transportation License number?** \_\_\_\_\_

**Date of in-home estimate:** \_\_\_\_\_

**Estimate:** \_\_\_\_\_

\_\_\_\_\_

(Make note of what is included in the estimate. Whether it's "binding" (a guaranteed price) and what might warrant additional charges.)

**References:** \_\_\_\_\_

**Scheduled/Available Move Date:** \_\_\_\_\_

**Notes:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**TIP:** Do an initial screen of the company at the Better Business Bureau, says the U.S. Department of Transportation's consumer protection site, [ProtectYourMove.gov](http://ProtectYourMove.gov)

**TIP:** Confirm a company's license at [www.protectyourmove.gov](http://www.protectyourmove.gov). You can also check complaint records there, too.